

# FSLH By Laws

**I.** These articles shall govern the “**Friends of St. Lawrence Hockey**” henceforth referred to as **FSLH**.

**II. Period of duration:**

The life of the **FSLH** shall be perpetual.

**III. Mission Statement:**

The mission of the **FSLH** shall be to support Men’s and Women’s hockey programs at St. Lawrence University within the guidelines dictated by those bodies that govern division I collegiate hockey.

**IV. Responsibility:**

The **FSLH** shall take as its responsibility the following in support of its stated mission:

- A. To raise funds through appropriate means in order to support men’s and women’s hockey.
- B. To organize and provide funds for annual banquets for the men’s and women’s hockey programs.
- C. To organize additional activities that promote fan loyalty for the men’s and women’s hockey programs.

**V. Membership:**

The membership of the **FSLH** shall be comprised of all dues-paying individuals with equal voting rights as detailed in these articles. Members may choose from the following membership levels with privileges as detailed by the Board (to include 5 different levels of membership): **Puck Drop, Blueline, Saint, Championship or Joe Marsh**. These levels of membership are outlined on registration/membership forms. The duration of the membership will be for one year beginning with the annual meeting in June.

**VI. Annual Meeting:**

The annual meeting of the membership will coincide with the June meeting of the Board of Directors. A quorum will be at least one percent of the members. At this annual meeting the Nominating Committee will submit nominees for the Board of Directors and for Officers. Notification of meeting shall be made two weeks prior to meeting.

**VII. Board of Directors:**

The overall policy and direction of the **FSLH** shall be set by the Board of Directors, henceforth the Board. The Board shall be governed by the following guidelines:

- A. The Board shall be comprised of a minimum of 9 and maximum of 13 members, with no term limits. Any Board member who is absent, without prior legitimate excuse, for more than three consecutive meetings or a total of five meetings during a calendar year shall forfeit his/her position on the board.
- B. Members of the Board shall be nominated by a nominating committee comprised of three current Board members. These names will be presented to the **FSLH** membership at the annual meeting and may be elected by a majority vote of the members present at the meeting.

- C. The Board shall meet monthly. A quorum shall be defined as one more than ½ the voting members, depending on the total number of members on the Board at that time. A quorum must be present in order to conduct business.
- D. Vacancies will be filled by the nominating committee and must be approved by the Board. This term will last only as long as the vacated term.
- E. Board member expectations:

- Attend monthly Board meetings
- 3 unexcused missed meetings is grounds for removal from Board
- Positivity regarding hockey teams and St. Lawrence University
- Be circumspect regarding your social media – player status, etc. is not for publication
- Participate on at least one committee
- Attend Home games when possible
- Wear your FSLH badge and dress appropriately
- Help with Booth and 50/50 raffle
- Pay membership annually (and entrance to games if ticket required)
- Attend events (post-games, banquets) – pay any required fees for same
- a probationary period of no less than 3 months is required for all prospective board members; including, but not limited to, monthly meetings and organization activities

## VIII Officers of the Board:

The Board shall elect the following officers no later than June of each year. The officers and their responsibilities shall be:

- A. **Chairperson:** The Chairperson of the Board shall be elected for a one year term. He/she shall convene and conduct Board meetings and with the advice of the full Board set the agenda for each meeting. Additionally, the chairperson will provide a slate of officers to fill each committee as discussed under IX - Committees
- B. **Vice Chairperson:** The Vice Chairperson shall be elected to a one-year term. He/she shall convene meetings in the absence of the Chairperson. Further, the Vice Chairperson shall maintain the bylaws of the **FSLH** and provide interpretation in consultation with the Chairperson when necessary.
- C. **Treasurer:** This position is responsible for maintaining financial records of the **FSLH**.
- D. **Secretary:** This position is responsible for recording and maintaining minutes from the **FSLH** Board meetings and is responsible for pertinent correspondence. The Secretary will further maintain a record of committee members, current Board members and their remaining terms. .

## IX Committees:

The Board will maintain the following committees:

- A. **Membership Committee:** The Membership Committee will be responsible for maintaining a list of current FSLH members and distribution of premiums when applicable. This list shall be accessible to at least two people..

- B. **Travel Committee.** This committee will work with the University in planning a fan bus to the ECAC conference championships in the event a St. Lawrence team participates.
- C. **Annual Banquet Committee:** This committee will be responsible for organizing annual banquets for the men's and women's hockey teams to be scheduled in conjunction with team representative and hockey coaches.
- D. **Fall Fundraiser Committee:** This committee will be responsible for organizing an annual "kickoff" fundraising event to be held early in the St. Lawrence University school year. Team members participate and fans are invited.
- E. **Reception and Activities Committee:** This committee will be responsible for organizing receptions and other activities for men's and women's hockey, such "Skate with the Saints".
- F. **Nominating Committee:** This committee will be comprised of three board members. Their responsibility will be to propose candidates for vacancies on the board of directors, and propose a slate of Officers annually.
- G. **Ad Hoc Committee:** As needed the Board may organize ad hoc committees under the stipulation that the committee be given a clear charge and specific date by which its work must be completed.
- H. **Web-site Liaison:** This person or persons will work closely with the Board to keep the website accurate and up to date. This person does not have to be a member of the Board.
- I. **Bylaws Committee:** This committee will be comprised of two – three Board members. It will be their responsibility to keep the bylaws current, to review them and to bring changes they feel need to be made to the Board for a vote.
- J. **Finance Committee:** This committee will be comprised of members from the Board. The Finance Committee will meet when needed separately from the regular monthly board meetings. They will review financial matters as it relates to the Board.
- K. **FSLH Sales Booth Marketer/Committee:** This committee will be responsible for purchases, sales, inventory, and year-end reporting.

**X** The **coaches** and their staffs are invited to attend all board meetings.

**XI Amending the Bylaws:**

- A. The bylaws of the FSLH may be amended by vote, by the Board members present at a meeting.

(revised and approved August 2, 2023)